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SUMMARY OF WORK EXPERIENCE

After 14 years in project development, mostly at a senior management level and a proven track record with a variety of UK & overseas industrial companies, I started working with charitable organisations. That coincided with my move towards 'Living with sensitivity'. See www.eco-life.at for details.

Over the next 10 years, still working in project and group development, I also discovered Shiatsu and English teaching, and even more recently, song-writing. These now form the major part of my work.

UNIVERSITY AND PROFESSIONAL STUDIES

Graduate:

- * B.Sc. Chemical Engineering, Birmingham University (1971-74)

Post-graduate:

- * D.M.S. Management Diploma, NELP, London (1975-76)
- * P.G.C.E. Teaching Diploma, Institute of Education, University of London (1986-87)

Other:

- * British Sign Language (Stage 1), CACDP, University of Durham (1994)
- * Community Consultant Training Certificate, Middlesex University (1995-96)
- * Shiatsu Diploma Course European Shiatsu School (1995-96)
- * Diplom des Österreichischen Dachverbands für Shiatsu (1999)

EMPLOYMENT HISTORY (since University) - reverse chronological order

- Dec 96 - Present Post: **English Language Trainer**
 All levels of the "European Framework of Reference" for language teaching from A1 to C2, in group and individual coaching sessions, incl. Cambridge Advanced, Proficiency and Business English.
 Editing technical documents in English for various organisations
 Post: **Shiatsu Therapist** – see www.shiatsu-steyr.at
- Dec 89 - June 96: Post: **Project Development Consultant** (independent) incl. 1994 - 96
Development Worker, Derby Rainbow (an education and development charity)
Responsibilities: a wide variety of roles and activities, including project planning, budgeting, conflict resolution, feasibility studies, fund-raising, facilitating group development, negotiations, training, co-ordination...etc.
- Sep 88 - Aug 89: Post: **Science Teacher** (part-time). Derbyshire County Council.
Responsibilities: Teaching Secondary Science, Bennerley School, Ilkeston
- June 84 - March 87: Post: **Company Planning Engineer**. Babcock Hydro-Pneumatics (Engineering, Management & Procurement contractors esp. materials handling)
Responsibilities: Developing & negotiating implementation of company planning strategy for all projects from Client tender invite through to full operation of UK & overseas operations
- June 83 - Nov 83: Post: **Principal Planning Engineer**. Ralph Parsons (Engineering, Management & Procurement Contractors)
Responsibilities: Developing resourced and costed programmes for major

design and construction contracts in the oil and gas industries

- April 82 - May 83: Post: **Planning Engineer**. Bechtel (Engineering, Management & Procurement Contractors)
Responsibilities: Varying roles, working to tight schedules, on different oil production platform and refinery projects. Work included:
* production of overall contract plans & schedules
* production of detailed schedules from tender through to commissioning
* participating in negotiations for acceleration of contract completion
* claims evaluation for complexity & forced delays
- Oct 78 - Jan 82: Post: **Engineering Consultant**. Chevron (North Sea Oil Platform Project)
Responsibilities: A variety of design & management responsibilities inc.
* Systems Manager for all process & utility systems inc. design approval, construction planning & 'as-built' drawing audit
* technical liaison with certifying authorities
* technical editing of system start-up & operating manuals
* technical liaison between Engineering and all other departments inc. off shore
* utility system design & vendor contract negotiations
- Jan 78 - Aug 78: Post: **Construction Engineer**. Chevron (North Sea Oil Platform Project)
Responsibilities: Overseeing completion of main structure & integral pipe-work plus monitoring platform ballasting for module loading
- 1976 - 77 Feasibility study on fish farming, followed by short-term employment with Highland Fish Farmers.
- 1974 - 75 Post: **Production Engineer**, employed as Shift Section Boss, NCCM, Zambia (Copper anode production)
Responsibilities: Overseeing operation of all sections of the ore processing plant inc. plant de/re-commissioning and shift labour allocation
- June 73 - Oct 73: Post: **Research and Development Engineer**. CSR, Australia (sugar production)
Responsibilities: Assisting tests on sugar-mill pilot effluent plant (student placement)

COMPUTER SOFTWARE EXPERIENCE:

word processing, data bases, spread-sheets / accounting, desktop publishing, project planning / management, internet

LANGUAGES:

English: Mother Language (also Senior School qualifications)

French: Fair (also Senior School qualifications)

German: Fair, improving all the time!

HOBBIES AND OTHER INTERESTS:

Music-making - see www.jamesclifford.at

Mountain-hiking

OTHER INFORMATION:

Date of birth: 20 Feb 52

Nationality: British

Clean driving licence